

Arts Undergraduate Society

Budget 2016-2017	Account Code	Budget			Actuals			Difference	Description
		Revenue	Expense	Total	Revenue	Expense	Total		
General									
Revenue and expenses that are shared by all portfolios									
Membership Fee	452-4001-00	*****			*****				S13 paid by all Arts students
Vending Revenue	452-5075-00	8,000.00			5,093.22				Vending machines in MASS (Buch D)
Bookng Revenue	452-5080-00	1,000.00			1,298.75				MASS space rental (Buch D)
Locker Revenue	452-5151-11	2,000.00			2,275.00				Lockers in Buch D
Miscellaneous Revenue	452-5070-00								Misfiled revenue will sometimes end up here
Capital Expenditure	452-7530-00		-3,000.00			-385.19			Capital Investments eg Arts Letters, Couches, Tables, Supplies used by all portfolios
Credit/Debit Card Costs	452-7108-00					-915.33			Misc Rezo charges
Office Supplies	452-7105-00		-500.00			-44.97			Pens, paper, that sort of thing
Photocopying & Printing	452-7112-00		-100.00						Especially reimbursement forms
Technical Repairs	452-7204-00								If our phone breaks down
Telephone Expenses	452-7103-00		-1,880.76			-1,410.57			Office phone (604 822 4403)
Volunteer Appreciation	452-7494-00		-1,000.00			-966.27			Materials/food for coordinator training
Special Projects	452-7510-00		-200.00						
Miscellaneous Expenses	452-7107-00					-520.14			
President's Portfolio									
Executive Account									
For the 8 current AUS executives									
Business Cards	452-7109-01		-400.00						Intended for VP external for the sponsorship coordinators, printed as needed and not for all portfolios
Food & Refreshment	452-7081-01		-200.00			-349.12			Rollover from last year and office coffee for the year
Executive Retreat	452-7510-01		-1,700.00			-1,115.76			Retreat in the summer to plan the year/ goal setting/ team bonding
Special Projects	452-7510-01		-1,500.00						For any initiatives the president/ execs want to take on eg. Town Hall meeting/ What is AUS campaign?
Miscellaneous Expenses	452-7107-01								
First Year Committee									
Committee comprised of 2 First Year Reps and respective coordinators, plan initiatives & events targeting first years									
Social Events Revenue	452-5028-02				539.40				Low barrier ticket pricing
Decor & Entertainment	452-7210-02		-200.00			-294.06			
Food & Refreshments	452-7081-02		-300.00			-101.75			
Rentals & Licences	452-7200-02		-500.00			-116.45			
Miscellaneous Expense	452-7107-02					-115.45			
VP Internal's Portfolio									
Council									
This is for all voting members of council plus anyone who wants to be a representative at the bi-weekly council meetings									
Election Expenses	452-7497-06		-800.00			-378.15			Elections happen in April
Referendum Expenses	452-7510-06		-400.00			-189.55			An election that happens mid-year to fill any vacant spots on Council
Food & Refreshments	452-7081-06		-5,000.00			-1,829.38			About \$200/council for around 35 people, budget extended to allow for healthier options
Special Projects	452-7510-06								Any initiative/ exercise VP Internal wants to take to better cohesion within AUS
Council Retreat									
An annual retreat that welcomes in all Execs, Coordinators, Club Reps, Year Reps, and Others (about 100 people)									
Food & Refreshments	452-7081-15		-5,000.00			-2,934.34			
Venue Rental	452-7200-15		-3,500.00			-2,948.40			Usually held in greater Vancouver area, this year was at Whistler
Transportation	452-7114-15		-1,500.00			-1,833.51			Bus to venue
Miscellaneous Expenses	452-7107-15					-6.50			Print costs
The Great Arts Send Off									
Annual reception for the graduating Arts class									
Ticket Revenue	452-5017-19	15,000.00							
Venue Rental	452-7223-19		*****			-2,100.00			Roll over from last year
After Party Expenses	452-7230-19		-500.00						
Food & Refreshments	452-7081-19					-221.55			Roll over from last year
Decor & Entertainment	452-7077-19		-2,000.00			-273.50			Roll over from last year
Transportation	452-7223-19		-500.00						
VP External's Portfolio									
External Relations									
New addition to External Portfolio									
Ticket Revenue	452-5070-17				343.65				
Alumni Engagement	452-7107-17		-800.00			-617.80			Focused on events that welcome past Arts alumni to connect with current Arts students
Philanthropy	452-7107-17		-6,000.00			-1,737.54			This years charity is the AMS Food Bank, incorporate food drive into most AUS events
Limitless									
3rd annual networking event aimed at more senior Arts students									
Ticket Revenue	452-5017-14	1,500.00							Low barrier ticket pricing
Venue Rental	452-7300-14		-7,000.00						This includes venues typically held Downtown and food for attendees
Decor & Rentals	452-7077-14		-1,000.00						
Speaker Honorariums	452-7601-14		-800.00						Have previously had keynote speaker & given small gifts to all alumni in attendance
Transportation	452-7114-14		-300.00						For people driving supplies to and from the venue plus parking
Miscellaneous Expense	452-7107-14					-7,600.00			
VP Finance's Portfolio									
Grants									
Faculty of Arts Contribution	452-7028-09		*****			-9,200.00			Annual contribution to the Faculty of Arts(about \$6000 for clipboards) and the Centre Student Involvement and Careers
Student Conference Grant	452-7028-16		*****			-6,987.00			Money allocated to any Arts student who is attending a conference
Departmental Club Grants	452-7522-09		*****			*****			Money allocated to AUS affiliated clubs, extra \$2000 was roll over from previous year
Special Projects	452-7510-09								Initiatives taken on by VP Finance
Merchandise									
Bookstore Revenue	452-5212-10								This year, launching Arts merchandise in bookstore so expecting revenue
Council Merchandise Costs	452-7300-10		-2,500.00			-896.13			T-shirts for AUS coordinators and club reps
Non-Council Merchandise Costs	452-7527-10		-5,000.00			-3,042.73			Pens, water bottles, lanyards given out to Arts students throughout the year
Agenda Printing Costs	452-7726-21		-8,000.00			-8,227.31			Annual Arts agenda
Miscellaneous Expenses	452-7107-10					-3,779.93			Payment for order of Arts merch from bookstore
VP Academic's Portfolio									
Academic Development									
Professional Development	452-7510-16		-1,500.00			-842.09			New portfolio addition- PD Conference
Student Wellness	452-7510-16		-1,500.00			-1,189.08			New portfolio addition- care packages for Arts students
Tutoring	452-7510-16		-4,000.00			-2,020.20			New portfolio addition-hiring tutors through AMS tutoring for popular first year Arts courses
Miscellaneous Expense	452-7107-16					-7,000.00			
Humanities & Social Sciences Conference									
Annual conference, focused on highlighting student work in the Faculty of Arts									
Food & Refreshments	452-7081-18		-2,000.00			-1,524.45			
Decor & Rental Expenses	452-7223-18		-250.00			-71.80			
Honorariums	452-7114-18		-500.00			-292.33			For keynote speakers and presentors
Print Costs	452-7209-18		-400.00			-600.72			Conference programs and nametags
VP Student Life's Portfolio									
STARTUP									
Annual first year 2 day orientation event									
Ticket Revenue	452-5017-07	50,000.00			19,290.20				
Venue Rental	452-7085-07		*****			*****			Includes stay in hotel overnight
Decor & Entertainment	452-7083-07		*****			-3,689.69			
Food & Refreshments	452-7081-07		*****			-650.83			Includes lunch, dinner and breakfast
Transportation	452-7085-07		-2,000.00			-1,322.35			To the hotel from campus
Rentals & License	452-7085-07		-2,000.00			-925.75			
Merchandise	452-7208-07		-8,000.00						Every attendee receives a swag bag
Miscellaneous Expenses	452-7107-07								
Arts Week									
In the accounts, it shows an additional \$33,000, but this was a rollover from last year so it is not included here									
Decor & Entertainment	452-7083-13		-500.00			-409.86			Week long event in January meant to highlight and showcase Arts, with activities running all week long
Food & Refreshments	452-7081-13		-1,000.00			-714.19			Free pancake breakfast and BBQ
Merchandise	452-7208-13		-500.00						
Alcohol Costs	452-7082-13		-500.00			-538.74			For 2 parties at the Pit and the end of week bazz garden (Purple)
Rentals & License	452-7085-13		-1,000.00			-1,649.58			
Miscellaneous Expenses	452-7107-13					-134.40			
Social Events									
All events put on by the portfolio throughout the year, will vary by year									
Ticket Revenue	452-5017-05	750.00			1,349.95				Low barrier ticket pricing
Alcohol Revenue	452-5082-05	500.00			60.55				Bar gardens
Alcohol Costs	452-7082-05		-1,500.00			-300.00			Kegs or drink tickets
Decor & Entertainment	452-7083-05		-3,000.00			-567.09			
Food & Refreshments	452-7081-05		-1,750.00			-846.35			
Rentals & License	452-7200-05		-4,000.00			-907.04			
Transportation	452-7114-05		-300.00			-93.47			Parking and gas for people picking up/dropping off supplies/ rented equipment
Miscellaneous Expense	452-7107-05		-150.00			-50.00			
Sports									
Fee Revenue	452-5050-08	1,000.00							Participation in REC events or sporting events
Council Teams	452-7520-08		-300.00			-97.00			AUS members
Non-Council Teams	452-7521-08		-2,000.00			-856.93			Non-AUS members
Sport Events	452-7510-08		-2,500.00			-859.16			Part of this is Dodge in the Dark (dodgeball tournament for charity)
Miscellaneous Expense	452-7107-08								
VP Administration's Portfolio									
Arts Student Centre									
Arts building getting built on campus (ubcas.com)									
Food & Refreshments	452-7081-03		-500.00						For meetings with faculty/ donors for this building
Merchandise	452-7510-03		-500.00			-167.20			To promote the ASC, for meetings showcasing this building
Special Projects	452-7510-03		-5,500.00			-623.82			For a model of the building, to attract donors, because if it doesn't get pushed through this year, we could lose our bid on the land
VP Communication's Portfolio									
New portfolio this year!									
Intended to do all promotions of the AUS, although Student Life still does some of their own printing									
Promotion & Advertising	452-7112-12		-500.00						Fliers, posters, etc
Printing & Photocopying	452-7209-12		-2,000.00			-60.00			Videos, events, etc
Website Management	452-7205-12		-2,000.00			-685.94			New website: ubcas.com (web design, domain name)
Special Projects	452-7510-12		-500.00						Any initiatives, like video shoots, VP Comm has
Surplus from Previous Years									
Year Revenue- Expenses		*****	*****	7,380.76	*****	*****	*****	*****	Surplus carry over
Closing Out Balance		*****	*****	*****	*****	*****	*****	*****	Current fiscal year
		*****	*****	*****	*****	*****	*****	*****	Ending balance for the year